

Prom Minutes

Meeting was called to order at 11:59 am

Location of meeting: Mr. Mayfield's room (P9)

Members in attendance: Mr. Mayfield, Devin Fitzpatrick, Jenna Skavdahl

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Decorations/Venue:

- I. Theme is set
 - A. Good to go!
 - B. Decorator is on board
- II. We have contacted the decorator.
 - A. We had time to meet and look at the prom venue- Due to grass being put down, we could not go.
 - B. Contacting her again today (03/08/23)
- III. In case of rain, covers can be provided by CAL Crush

Tickets:

- I. Motion to donate 2 tickets to Sober Grad for the fashion show
 - A. Approved

Event Details:

- I. King and Queen
 - A. Voting via google form for king and queen
 1. List of all males and females
 2. Voting happens before prom, no worries on the night of
 - a) In advisory- Ask Makenzie
 - b) Update: Mak said voting links were sent out in advisory
 3. Buy sashes/crowns
 - a) Need to order!
- II. Announcements:
 - A. Week before and after Spring Break
 - B. Ticket sales will be week after spring break
 1. April 17-21
 - a) Tickets will be \$70 week of, and \$75 for Friday
 2. Need to make a QR code for ticket sales- have teachers manage outside during the sales

- III. Raffle
 - A. Not the best idea
 - B. Logistics
- IV. Timing: 7 pm-11 pm
- V. Games- potential
- VI. Music
 - A. Need to make a clean playlist
 - B. Review music with DJ prior to the event to avoid drama with admin
 - C. Getting contact with DJ to go over the playlist and music expectations
 - D. Contact the owner, everything is set and ready to go.

Next meeting be March 29, 2023 at lunch in room P9

Meeting adjourned at 12:21PM

March 29, 2023
Meeting Called to Order at 11:55AM
Location: Mr. Mayfield's Room (P9)
Members present: Mr. Mayfield, Devin, Lucia, Jenna

- I. Make announcements
 - A. Urgent- get done ASAP
- II. Ticket Sales
 - A. \$70 during the week
 - B. \$75 on Friday
 - C. Add Directions when selling tickets- how to get there- print when selling tickets
 1. Post on Instagram
 - D. Cash Box form has been filled out
 - E. Bring Guest passes to each advisory teacher and hand them out!
- III. Venue
 - A. We provide a generator?
 1. No need to provide a generator
 - B. Photos are from the site and Sounds of Motion
- IV. Contact Gideon about playlist
 - A. Get it approved by Admin
 - B. Check the playlist
 - C. Contact Sounds of Motion about playlist

Meet next week Tuesday
Meeting Adjourned at 12:21PM

April 4, 2023

Meeting called to order at 12:45 PM

Location: Mr. Mayfield's Room (P9)

Members Present: Mr. Mayfield, Devin, Lucia, Jenna

- I. Tickets
 - A. Make one to show people as they buy tickets at sales
- II. Guest Passes
 - A. Delivering to all Junior Advisory classes 4/5/23
- III. Venue
 - A. Visiting venue today
- IV. Everything looks good to go!

Meeting Adjourned at 12:57 PM